

Holy Family Convent
2409 S. Alverno Road
Manitowoc, WI 54220
Attn: Sister Elaine Turba
Human Resource Director
Phone: 920-652-7639
selaine@fsc-calledtobe.org

Job Opening: **Housekeeper/Dishwasher/Car Washer**

Number of Hours: 70 hrs./pay period (two weeks) - some weekends/holidays
(Could also be 2 positions at 35 hours each)

Shift: PMs: 11:30 a.m. – 7:00 p.m.

Or

PMs: 4:30 p.m. – 7:00 p.m., Sat. 11:30 a.m. – 7:00 p.m.

Position Summary:

Responsible for cleaning designated areas, washing dishes at assigned meals, washing cars,
some laundry

Qualifications:

- High school graduate or GED equivalent
- Able to follow written and oral directions
- Able to maintain a steady work pace
- Able to work alone

Posted: 12/13/2018