

CAMPUS SECURITY AUTHORITY

The Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act) requires this institution of higher education to gather and disseminate reported criminal activity which affects the geographic area of Silver Lake College, students, and employees.

A Campus Security Authority within the Silver Lake College organization is a person to who has the responsibility to receive information about criminal activity affecting the College. The Campus Security Authority is required to forward information about all reported criminal activity to the Office of Campus Safety, or to local law enforcement officials.

Silver Lake College Campus Security Authorities include: President, Vice Presidents, Assistant Dean for Student Development, Residence Hall Director, Resident Assistant/Community Advisor, Athletic Director and Coaches, Director of Facilities, and Campus Safety & Security Manager/Security Specialist/Security Aide.

Under the Clery Act, a crime is “reported” when it is brought to the attention of a campus security authority or local law enforcement personnel by a victim, witness, or other third party.

CAMPUS STORE

The campus store is owned and operated by Silver Lake College, in collaboration with Sodexo. It is located on the second level of the main building adjacent to the Welcome Center.

CAREER RESOURCES, INTERNSHIPS AND EXPERIENTIAL LEARNING

The Career Resources, Internships, and Experiential Learning Office provides services and information for resumes, career mapping, career counseling, internships, career resources listings, job postings, internet job search access, job fairs, mock interviews, networking referrals, interest inventories, temperament survey self-assessments, community service opportunities and workshops. For more information, go to www.sl.edu or call 920-686-6192.

CHECK CASHING POLICY

The Office of Student Financial Services will cash checks for students. Work study, student stipend and refund checks up to \$100 will be cashed with proper College identification. Checks can be cashed Monday – Friday during normal office hours. A \$30 non-sufficient funds fee will be charged for all returned checks.

COMPUTER ACCESS

Computers for student use are available throughout campus. All computers available to students provide productivity software such as Microsoft Word, Excel, PowerPoint, and Publisher, internet access (including LakerLink Email), and other location specific services as defined below:

- Stangel Academic Computer Lab (Rm. 226) – also provides color printing and scanning
- Library Computer Lab (in the A.R.C.) – also provides printing, scanning, laptop checkout, headphone checkout, access to multiple research databases, and Library catalog access.
- Clare Hall (multiple locations including 3rd Floor Lounge)
- Art / Graphics Lab (Rm. 108) – also provides Adobe Creative Cloud Suite, color printing, and scanning. Availability and access is by permission of the Art Department only.
- Music Lab – also provides Music composition software and Piano keyboard interface. Availability and access is by permission of the Music Department only.
- Welcome Center – assistance with My.SL.edu is available.

COMMUNICABLE DISEASES AND VACCINATIONS/IMMUNIZATIONS

Wisconsin legislation (2003 Assembly Bill 344) mandates that all colleges and universities annually provide students detailed information on the risks associated with meningococcal disease and hepatitis B. Students who plan on residing in the residence hall must complete, date, and sign a document affirming that the student has received the information as well as the vaccination status for meningococcal diseases and/or hepatitis B. Silver Lake highly recommends students receive all immunizations as directed by his/her licensed health care professional.

Silver Lake College’s commitment to integrity, human dignity, and concern for others with regard to communicable diseases is stated in the following goals:

1. To educate all members of the Silver Lake College community about communicable diseases (i.e. hepatitis B and meningitis).
2. To comply with federal, state, and local health laws
3. The College will consider the special needs of students with a communicable disease through services offered by the Office of Student Development. These services include support, education and referrals.
4. The College supports and will comply with laws respecting confidentiality of individuals having a communicable disease.

HEPATITIS B

Hepatitis B is a contagious liver disease that results from infection with the Hepatitis B virus. Hepatitis B can be either acute or chronic. Acute infection can, but does not always, lead to chronic infection. Chronic Hepatitis B is a serious disease that can result in long-term health problems, and even death. Hepatitis B is spread through direct contact with blood or body fluids, exposure to contaminated needles (intravenous drug use), and sexual contact.

The hepatitis B vaccine is a series of 3 injections and is recommended for: all adolescents and young adults, athletes involved in contact sports (football, hockey, wrestling, basketball, lacrosse), and students enrolled in health care studies (nursing, occupational & physical therapy).

MENINGOCOCCAL DISEASE (MENINGITIS)

Meningococcal disease is a disease caused by the inflammation of the protective membranes covering the brain and spinal cord known as the meninges. Meningitis may develop in response to a number of causes, usually bacteria or viruses. This serious illness has a sudden onset, is highly contagious, and can result in death. **Meningococcal disease is spread most commonly** through the exchange of respiratory and throat secretions (coughing, kissing), direct contact with someone infected with the disease. The vaccine is effective for 2 of 3 types of meningococcal disease and is highly recommended for college students living in dormitories or group settings.

TUBERCULOSIS (TB)

Tuberculosis (TB) is a disease caused by bacteria called *Mycobacterium tuberculosis*. The bacteria usually attack the lungs, but can attack any part of the body, such as the kidney, spine and brain. If not treated properly, TB disease can be fatal. TB disease was once the leading cause of death in the United States. TB is spread through the air from one person to another. The bacteria are put into the air when a person with active TB disease of the lungs or throat coughs or sneezes. People nearby may breathe in these bacteria and become infected.

All Teacher Education students are required to submit verification of a current (not more than one year old) TB screening completed with a negative result in EDU 163 or EDU 180.

AIDS & ASSOCIATED CONDITIONS STATEMENT

Silver Lake College, recognizing an established body of authoritative scientific information concerning Acquired Immune Deficiency Syndrome (AIDS), Human Immunodeficiency Virus (HIV) infection, and HIV antibodies concurs with the international epidemiological community and the National Center for Disease Control that AIDS is not a highly communicable disease.

- The AIDS virus is transmitted only through the transfer of blood or bodily fluids into the broken skin or mucous membranes of the recipient;
- Transfer of the disease occurs through sexual intercourse or other intimate sexual contact, needle puncture with an infected needle, blood transfusion, or prenatally;
- AIDS and the HIV infection are not transmitted by food, water, insects, or casual contact;
- There is no known cure for AIDS or HIV infection.

Silver Lake College endorses the guidelines on AIDS presented by the American College Health Association. Silver Lake College designates the Office of Student Development to assume the managerial job in providing consistent and reasonable care of an AIDS or HIV case, utilizing the advice of acknowledged medical authorities and the Manitowoc local and County Health Departments. The Office of Student Development handles the situation with appropriate confidentiality, on a case-by-case basis. The Office of Student Development is cognizant that the assistance is requested by the student or employee.

An Advisory Committee, which reviews each AIDS or HIV case consists of the Office of Student Development and other designees. Silver Lake College will not exclude or dismiss a student or employee simply on the basis of a diagnosis of AIDS or HIV infection. Rather, it will support, encourage and help make possible the individual's participation within the Silver Lake community, balancing the individual's needs with the concerns of various college constituencies. The college administration emphasizes the fact that the principles of flexibility, sensitivity, simplicity, and concern for the individual, as well as the community welfare, govern Silver Lake College policy.

Each member of the Silver Lake College community has an obligation to seek information and learn about AIDS for protection of self and others. The College shall assist in this education through information channeled through the Student Development Office.